

TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
October 25, 2017
7:00 PM
GILFORD TOWN HALL

1.0 NON PUBLIC SESSION

At 6:30 pm, Selectman Grenier made a motion to enter into non-public session to discuss conveyance of real property, and personnel issues pursuant to RSA 91-A:3, II, (d) and (a); seconded by Selectman Eddy. Motion carried on a roll call vote with all in favor; (2-0).

Present: Selectman Dale Channing Eddy, Selectman Richard Grenier and Town Administrator Scott Dunn.

Town Administrator Scott Dunn explained the one remaining property deeded to the Town by the Tax Collector was recently foreclosed upon by the mobile home park. They are requesting the Board abate all past due taxes because the home was abandoned and the park has lost \$6,600 in overdue rent. Discussion ensued. Selectman Grenier made a motion to abate the taxes, interest and costs owed at 9 Sargent Place, unit #43, and sign the tax deed waiver as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

Town Administrator Scott Dunn discussed the situation with adding M. Denver to the Town's Health insurance. Health Trust has indicated it will allow M. Denver to enroll in the Town's health and dental insurance plans retroactive to July 1, 2017. Discussion ensued. Selectman Grenier made a motion to allow M. Denver to enroll in the Town's insurance upon his payment of \$332.70; seconded by Selectman Eddy and passed with all in favor; (2-0).

Town Administrator Scott Dunn respectfully requested the Board extend the terms of his contract until a new agreement is reached. Selectman Grenier made a motion to sign the contract extension with the Town Administrator as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

Town Administrator Scott Dunn presented a request to hire Autumn Davio as the part-time Library custodian. Discussion ensued. Selectman Grenier made a motion to hire Autumn Davio as a part-time Library custodian at \$12.50 per hour effective 11/05/2017; seconded by Selectman Eddy and passed with all in favor; (2-0).

At 6:50 pm, Selectman Grenier made a motion to come out of non-public session; seconded by Selectman Eddy and passed with all in favor; (2-0).

2.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Eddy convened the public session of the Board of Selectmen's meeting in the 1st floor conference room and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Dale Channing Eddy, and Richard Grenier. Selectman Benavides was not present.

Staff members in attendance: Fire Chief Stephen Carrier, Police Lieutenant James Leach, Finance Director Glen Waring, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

3.0 ANNOUNCEMENTS/PRESENTATIONS

Chairman Eddy read the rules of the meeting.

4.0 REVIEW/APPROVAL OF MINUTES

4.1 Selectmen Eddy asked if there were any changes to the October 11, 2017 minutes. There were none. Selectmen Grenier made a motion to approve the minutes of October 11, 2017 as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

5.0 CONSENT AGENDA

5.1 Selectman Grenier made a motion to approve the items previously signed during the period October 10, 2017 through October 20, 2017 as listed (attached hereto); seconded by Selectman Eddy and passed with all in favor; (2-0).

6.0 APPOINTMENTS

6.1 Executive Director, Grace McNamara said Lakes Region Public Access TV (LRPA-TV) recoded Gilford High Schools graduation on June 10, 2017; it ran on LRPA 55 times. The Thompson Ames Historical Society contacted LRPA-TV regarding use of their equipment. The staff at LRPA-TV taught them how to use it and they successfully taped a community band concert. They have taped 66 lectures thus far at the Gilford public Library, 11 Board of Selectmen Meetings and 1 Budget Committee meeting since her last update in May. Ms. McNamara announced that the Children's Auction would be at the Belknap Mall from December 5 through December 9. Ms. McNamara said LRPA-TV is always looking for volunteers and they will gladly teach organizations how to use their equipment to tape their own events. Discussion ensued. Ms. McNamara answered the Selectmen's questions and they thanked her for the update.

6.2 Finance Director, Glen Waring reviewed his monthly financial update including all supporting reports starting with current cash balance and the cash flow projection report. Revenues through the end of September remain generally above the anticipated amounts. Expenditures in all departments remain on pace with budgets amounts through the end of September (75%) with a few exceptions. Total of all property cash collection through September 30 was 96.6%, or \$15,719,932, which continues to remain higher than years past. Short-term investments, as of 10/23/17 = \$6,840,911 with an operating cash balance of \$473,487.06. The Board thanked Mr. Waring for his detailed update.

7.0 PUBLIC HEARING

7.1 Class VI Highway Designation - Bellows Row (off Terrace Hill Road): Town Administrator Scott Dunn explained that Mr. John Morgenstern contacted him with concerns about making this road a Class VI highway, as it has been semi-maintained by the Town for 20 years (but not plowed by the Town). Selectman Eddy opened up the public hearing at 7:15 pm. Mr. John Morgenstern, 74 Terrace Hill Road gave the Board a printout from *A Hard Road to Travel – New Hampshire Law of Local Highways, Streets and Trails* reading specifically the formation of a class VI highway for the record. Mr. Morgenstern explained in detail his request that the Town continues to keep the road in good passable condition and keep it is a class V road. Mr. Ray Ouellette echoed this request and invited the Board to take a ride down their road. They both stated that the road needs some work to make it a bit better, does not need to be the best, just maintained to keep it ok. With no further public input, Chairman Eddy closed the public hearing at 7:27 pm. Selectmen Grenier made a motion to table this item but allow discussion seconded by Selectman Eddy. Selectman Grenier asked Town Administrator Scott Dunn how many unmaintained class V highways are in town. He said there were none. There was discussion on the fact that the Town has not plowed this road in years and done sporadic maintenance at best. Discussion ensued. Selectman Grenier made a motion to table;

seconded by Selectman Eddy. Chair Eddy called for a vote to table for further review; motion passed with all in favor; (2-0).

8.0 OLD BUSINESS

8.1 Town Hall Landscaping Proposal: Town Administrator Scott Dunn presented two Town Hall Landscape proposals from Belknap Landscape Co., Inc. The work is to demolish and remove the existing sidewalks and replace with either (1) asphalt or (2) concrete pavers. Discussion ensued on the best application and it was the unanimous consensus that pavers with a good and proper base would be the best option. There is enough money in the budget to complete this project. Discussion ensued. Selectman Grenier made a motion to approve and install the concrete pavers for \$74,600 as submitted by Belknap Landscape Co., Inc.; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.0 NEW BUSINESS

9.1 Acceptance of Donation (Unanticipated Revenue): Police D.A.R.E. Program – Selectman Eddy made a motion to accept a \$1000 donation from the Franklin Savings Bank Annual Charity Softball tournament with thanks and to allow those funds to be expended on D.A.R.E. programs as intended; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.2 LCHIP 5-Year Stewardship Agreement - Rowe House: Selectman Grenier made a motion to approve the stewardship agreement for the Rowe House as a condition of grant acceptance for the new roof project and to authorize the Town Administrator to sign as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.3 Extension of Rates - Waste Management: Selectman Grenier made a motion to extend the trash disposal contract with Waste Management for 2018 at the previous contract price as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.4 Pawnbroker & Secondhand Dealer License Application – GameStop: Selectman Grenier made a motion to approve the pawnbroker and second hand dealer license for GameStop as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.5 Town/School Meeting Dates: Selectman Grenier made a motion to set the date for the 2018 Annual Town Meeting for Thursday, February 8, 2018 at 7pm; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.6 Lakes Business Park Commission - Resignation & Appointment: Town Administrator Scott Dunn explained that Rod Dyer has resigned as a Commissioner of the Lakes Business Park. Greg Goddard expressed his interest in this position. Selectman Grenier made a motion to accept the resignation of Rod Dyer as a member of the Lakes Business Park Board of Directors, effective immediately and to appoint Greg Goddard to fill the unexpired term; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.7 2018 Town Holiday Closure Approval: Selectman Grenier made a motion to approve the 2018 Town of Gilford holiday schedule as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.8 November/December Selectmen's meeting schedule: Town Administrator Scott Dunn suggested rescheduling the meeting that would normally be held on November 22 to November 29; the December meeting dates would stay on schedule. The Selectmen concur. (11/08, 11/29, 12/13 and 12/27)

9.9 Town Hall Upper Parking Lot Lighting: Town Administrator Scott Dunn received a quote based on a request from Police Chief Bean Burpee regarding security and insufficient lighting in the upper employee parking area at Town Hall; specifically for the late shift employees. Discussion ensued. The Selectmen opted to offer late shift employee's access to park in front of the building.

10.0 OTHER BUSINESS

There was none.

11.0 PUBLIC INPUT

Timothy Sullivan thanked the Board and Town Staff for addressing the issue of opening the Town Beach on these warmer days. It is appreciated.

12.0 SELECTMEN'S ISSUES

There were no new issues to report at this time.

13.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn explained that the request submitted by the Selectmen for no parking signs on Rte. 11-B back in July has approved and the no parking signs were installed yesterday. There were a number of washouts due to the heavy rain and the Department of Public Works staff has been working hard and doing a great job to repair etc. Administrator Dunn asked the public to call if they discover any issues with roads.

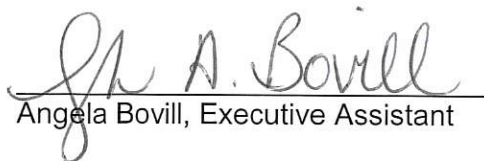
13.0 NEXT MEETINGS

The next Selectmen's regular meeting will be Wednesday, November 8, 2017 at 7pm.

14.0 ADJOURN

With no further business to come before the Board, Selectman Grenier made a motion to adjourn at 7:50 pm; seconded by Selectman Eddy and passed with all in favor; (2-0).

Respectfully submitted,


Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 8th day of November, 2017.

Attest:


Selectman Richard Grenier, Clerk

